# Helpful Special Education Information

### **Destruction of Records Notice**

The Special Services Department of the Tolleson Union High School District will destroy all special education records on students who have not received special education services for at least five (5) years due to withdrawal, graduation, transfer from the district, termination of services, or when this information is no longer needed to provide educational services to the student.

However, information contained in these records may be needed for other purposes, such as documentation of eligibility for social security benefits. Before these records are destroyed, you have the right to review them and obtain copies of any information. Please contact the Special Services office at 623-478-4057 to request these records.

#### **Homebound Services**

Tolleson Union High School District provides educational opportunities to students who require Homebound services. "Homebound" means a student who is capable of profiting from academic instruction but is unable to attend school due to illness, disease, accident or other health conditions, who have been examined by a competent medical doctor as being unable to attend regular classes for a period of not less than three school months or a pupil who is capable of profiting from academic instruction but is unable to attend school regularly due to chronic or acute health problems, who has been examined by a competent medical doctor and who is certified by that doctor as being unable to attend regular classes for intermittent periods of time totaling three school months during a school year.

Information and required documents can be obtained from the guidance office at your child's school.

## **Special Education Programs & Services**

Tolleson Union High School District provides a comprehensive program of special education classes and services in compliance with the Individuals with Disabilities Education Act of 2004 (IDEA). A continuum of educational programs and placements including itinerant, resource, self-contained and private day placements are available for the following eligibility areas:

#### Section 504 of the Rehabilitation Act of 1973

Section 504 protects all students with disabilities, defined as those having any physical or mental impairment that substantially limits one or more major life activities (including learning). It allows for reasonable accommodations to assist the student in accessing educational opportunities.

504 plans are coordinated by the student's guidance counselor at their individual school. If a parent believes that their child has a physical or mental impairment that substantially limits one or more major life activity they should contact the guidance counselor for assistance in the consideration and development of a 504 Plan.