



TOLLESON UNION HIGH SCHOOL DISTRICT NO. 214

**GOVERNING BOARD MINUTES
REGULAR MEETING
TUESDAY, OCTOBER 12, 2021**

**PUBLIC NOTICE
GOVERNING BOARD MEETING PROCEDURES**

This meeting was available to the public via listen-only mode using zoom.com. Public participants were directed to go to zoom.com and download Zoom free-of-charge to be able to listen to the board meeting.

Meeting ID: 857 1204 2459

Password: 514184

1. Call to Order and Roll Call

The Tolleson Union High School District No. 214 Governing Board regular meeting was called to order at 6:00 p.m. by Governing Board President, Mr. Devin Del Palacio, with the following members in attendance: Mr. Freddie Villalon, Vice President, Mr. Steven Chapman, Dr. Kino Flores, and Dr. Elda Luna-Najera, Members.

2. Pledge of Allegiance

President Del Palacio asked Vice President Villalon to lead the pledge of allegiance.

3. Approval of the Regular Agenda

Mr. Chapman moved to approve the Regular Agenda; seconded by Vice President Villalon. In a roll call vote, the motion carried 5-0.

4. Celebration

a. ASBA Certificate of Orientation

Superintendent Gutierrez recognized Governing Board Member Dr. Elda Luna-Najera for receiving the ASBA Certificate of Orientation.

5. SUMMARY OF CURRENT EVENTS

Superintendent Gutierrez Comments

- Yesterday was National Indigenous People's Day and our District celebrated this event with a special posting celebrating all of the native tribes that are served by our school district. Thanks to Dr. Rosalva Lagunas and her staff for celebrating our Native American students through our district programs.

- This past week, I had the opportunity to attend the National ALAS conference in Washington, D.C. Congratulations to Dr. Rosalva Lagunas on her recognition at the ALAS Conference. She graduated from the ALAS Superintendents Leadership Academy (SLA), Cohort X. Dr. Lagunas participated in this year-long program, beginning in August 2020, and due to the pandemic, it was held virtually. Members of the Cohort had the opportunity to listen and learn from superintendents across the nation. Sixteen other members were in Dr. Lagunas' cohort from across the country. They were able to share and learn from each other.

The ALAS Superintendents Leadership Academy's Goal is to recruit and prepare Latino(a) school system leaders to become superintendents of school districts in the U.S. with an emphasis on Latino-serving school districts having a population of Latino(a) students 20% or higher. Congratulations Dr. Lagunas on this well-deserved recognition!

- Students at Sierra Linda High School's Jobs for Arizona Graduates program (JAG) have decided that they would like to improve the community and their campus with a community beautification project. The students decided that the best place to start is right outside their own campus. This Thursday morning, the JAG students will begin at 8:00 AM on the South end of the campus by painting a wall that has been repeatedly tagged with graffiti and drawn on over the past years. The students, along with their Best Buddies from the school's SPED Department, are looking to bring back the wall to its original luster. Thank you, Ms. Shiya Pillars, JAG sponsor, and the JAG students for this thoughtful project. We will document the process and post pictures to social media soon.
- Recently, a news story ran in the West Valley View on one of our University High School graduates. Her name is Kidist Taye and she was one of ten Valley students who received a \$3,500 diversity scholarship from Cox to go towards her college education and future aspirations. Kidist said that she learned about the scholarship opportunity through her school and that it was open to minority students. Kidist is Ethiopian and currently attends Washington University in St. Louis, where she is studying global studies on a pre-law track with the goal to eventually become an attorney. Kidist is another shining example of all the hidden gems in our district and she is representing us with pride at Washington University. Congratulations to Kidist Taye on receiving her Cox scholarship!
- Right before Fall Break, Channel 3 sent out a camera crew to West Point High School to do a story on Leadership Academy students wanting to replicate Channel 3's Surprise Squad. The news station's Surprise Squad does random acts of kindness for someone when they are recommended by a member of the public. The students at West Point liked the idea and wanted to do it at their school for students and staff. Channel 3 came out to cover the story, but what neither the students nor their sponsor, Mr. Isham, knew was that Channel 3 was going to surprise the class with a \$3,000 check to help get their program started. The news story first aired on the morning of Friday, October 8th and was repeated again on later broadcasts.
- Those are just some of the highlights of our district since we last met. Thank you.

Governing Board Comments

- Dr. Flores said that the Board Room facelift looks great. Also, WPHS beat Agua Fria in football Friday night! All schools are enjoying the return to sports and activities. School spirit is high across the district.
- Mr. Chapman shared his appreciation to staff, students, and the community as we continue following our mitigation strategies. Thank you everyone for your support to keep everyone safe and healthy.
- Vice President Villalon thanked everyone for supporting our children every day. He thanked the dedicated staff and parents for all they do.
- President Del Palacio said that it’s hard to believe we are in October already. It’s been a challenging time, but the positive stories shared tonight remind us of what we do and why we’re here. Congratulations Dr. Lagunas for her ALAS SLA accomplishment. He appreciated the National Indigenous People’s Day celebrations posted on TUHSD social media.

6. Public Participation

There were no requests for public participation.

7. APPROVAL OF THE CONSENT AGENDA

Mr. Chapman moved to approve the Consent Agenda; seconded by Vice President Villalon. In a roll call vote, the motion carried 5-0.

CONSENT AGENDA * ITEMS

***1. Human Resources**

A. Personnel Items

The Governing Board approved the following personnel items.

ADMINISTRATIVE STAFF

Position Change

Spicer, Chelsey	DO	From Instructional Coach to Instructional Coordinator for ELA
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CERTIFIED STAFF

Employment of Personnel

Benjamin, Danielle	CCHS	Special Services Teacher
Acuña, Ruby	DO	HR Coordinator
Bhatnagar, Ashok	DO	Guest Teacher
Celaya, Gilbert	DO	Guest Teacher
Granillo, Diana	DO	Guest Teacher
Henriquez, Samantha	DO	Guest Teacher
Huber, Cheryl	DO	Guest Teacher
Raymond, Steven	DO	Guest Teacher
Acosta, Nayla	WPHS	Science Teacher
Peterson, Margaret	WPHS	Social Studies Teacher

Resignations

Atkinson, Ryan	CCHS	Special Services Teacher
McNicol, Kaylyn	TUHS	English Teacher
Morales, Xavier	WPHS	Science Teacher

New Coaches

Sandoval, Thomas	CCHS	Varsity Assistant Cross-Country Coach
Richardson, Brock	TUHS	SO/FR Assistant Football Coach
Wright, Jennifer	TUHS	JV Volleyball Coach

CLASSIFIED STAFF**Employment of Personnel**

Gaynor, Arturo	CCHS	Instructional Assistant I - SPED
Villado Simental, Claudia	SLHS	Cafeteria Cashier
Canales Hernandez, Aaron	TUHS	Security Guard
Arroyo Vallejo, Rafaela	WPHS	Instructional Assistant I – SAS – Title I
Conway Jr., Derrick	WPHS	Security Guard
Gonzales, Adrianna	WPHS	Instructional Assistant II
Hernandez, Cristina	WPHS	Cafeteria Cashier
Miller, Theresa	WPHS	Cafeteria Cashier
Rodriguez Hernandez, Kate	WPHS	Instructional Assistant I - SPED
Soto, Sheila	WPHS	Cafeteria Cashier

Position Changes

Burris, Dailesa	DO	From Substitute Bus Driver to Bus Driver
Harper, Retha	DO	From Bus Monitor to Substitute Bus Driver
Smith, Tiffany	DO	From Bus Driver to Substitute Bus Driver

Resignations

Ginger, Patrick	DO	Bus Driver
Virgil, Jesus	DO	Bus Driver
Anderson Jr., Charles	SLHS	Instructional Assistant I – SPED
Ewers, Nicholas	SLHS	Instructional Assistant I – SPED
Aguilar, Wendy	TUHS	Cafeteria Cashier
Ramirez, Melisa	TUHS	Cafeteria Cashier
Torres Ramirez, Ana	TUHS	Cafeteria Cashier
Flores, Valerie	WHS	Security Guard
Layton, Madison	WHS	Instructional Assistant II
Hernandez, Cristina	WPHS	Cafeteria Cashier

Deceased

Crawford, Robert	SLHS	Technology Support Specialist II
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Terminations

Wimberly, Anita	DO	Bus Driver
Ayala, Ana	LJCHS	Cafeteria Cashier
Ayala, Candelaria	LJCHS	Cafeteria Cashier
Otero, Rosalba	LJCHS	Cafeteria Cashier

VOLUNTEERS**Fall Coaches**

Smith-Jones, Makaila	SLHS	Varsity Pom Coach
Hale, Andrew	TUHS	Varsity Assistant Football Coach
Mariscal, Ruben	TUHS	JV Assistant Football Coach
Wellbrock, Griffin	TUHS	Varsity Assistant Football Coach
Young, Christopher	TUHS	JV Football Coach
Carter, Chyna	WHS	JV Volleyball Coach
Chambliss, Trevonte	WHS	Varsity Assistant Football Coach
Holmes, Kellen	WHS	Weightroom Coordinator
Rivera, Stephanie	WHS	JV Spiritline Cheer Coach
Reupena, Steve	WHS	Freshman Assistant Football Coach
Turner, Marlon	WHS	Varsity Assistant Football Coach

B. Qualified Evaluators – 2021-2022 School Year

The Governing Board approved Qualified Evaluators for the 2021-2022 school year listed below.

Name	School/District	Department
Mindy Westover	District Office	Assistant Superintendent for Curriculum & Instruction
Juan Ceja	District Office	Assistant Superintendent for Human Resources
Antonio Aguirre	District Office	Director of Information Technology
John Brown	District Office	Director of Curriculum & Instruction
Diane Wray	District Office	Director of Special Services
Felipe Mandurraga	Tolleson Union High School	Principal
Dr. Ray Perkins	Tolleson Union High School	Assistant Principal, Athletics
Randy Camacho	Tolleson Union High School	Assistant Principal, Discipline
Natalie Quinonez	Tolleson Union High School	Assistant Principal, Instruction
Rikki Garcia	Tolleson Union High School	Academic Instructional Coach
Travis Johnson	Distance Learning Academy	Principal
Sienna Guerra	Distance Learning Academy	Administrator for TVHS
Vickie Landis	University High School	Principal
Dr. John Renouard	Westview High School	Principal
Thomas Junk	Westview High School	Assistant Principal, Instruction
John Rosenberger	Westview High School	Assistant Principal, Athletics
Scott Sanchez	Westview High School	Assistant Principal, Discipline

Russell Peters	Westview High School	Assistant Principal, Registration
Stacie Almaraz	La Joya Community H.S.	Principal
Maryann Muller	La Joya Community H.S.	Assistant Principal, Instruction
Joseph Williams	La Joya Community H.S.	Assistant Principal, Athletics
Dr. William Sorensen	La Joya Community H.S.	Assistant Principal, Discipline
April Beck	La Joya Community H.S.	Assistant Principal, Registration
Alfred Oxford	Copper Canyon High School	Principal
Nicole Baumgart	Copper Canyon High School	Assistant Principal, Instruction
Christopher Williams	Copper Canyon High School	Assistant Principal, Athletics
Mike Abbas	Copper Canyon High School	Assistant Principal, Discipline
Nate Lucca	Copper Canyon High School	Assistant Principal, Registration
Tim Madrid	Sierra Linda High School	Principal
Lorin Sempkowski	Sierra Linda High School	Assistant Principal, Instruction
James Kramer	Sierra Linda High School	Assistant Principal, Athletics
Christina Valenzuela	Sierra Linda High School	Assistant Principal, Discipline
Stephen Ybarra	Sierra Linda High School	Assistant Principal, Registration
Brandi Haskins	West Point High School	Principal
Dr. Felipe Baez	West Point High School	Assistant Principal, Instruction
Joshua Wray	West Point High School	Assistant Principal, Athletics
Kendrick Farley	West Point High School	Assistant Principal, Discipline
John Alessi	West Point High School	Assistant Principal, Registration

C. Occupational Therapist/Physical Therapist (OT/PT) Stipend

The Governing Board approved a stipend for Occupational Therapist/Physical Therapist (OT/PT) staff who attain certification to allow for appropriate Medicaid billing.

***2. Business Services**

A. Vouchers

Prior to ratification at the Governing Board meeting, Governing Board President, or his designee, reviews and signs vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services. The Governing Board approved:

Payroll Vouchers: \$ 8,000,602.54 (1009-1010)
Expense Vouchers: \$ 18,078,523.87 (5223, 6029-6028)

B. Gifts and Donations

The Governing Board approved acceptance of donations from Thunderbird Foundation, Rachelle, Ernster, ASU, Target - Maria Ulloa, Kroger, University High School Science Club, Westview High School Cheer, Tolleson High School Ballet Folklorico, Shelley Alfieri – Brown, Denise Zungale, Effie Heale and DonorsChoose, totaling \$12,119.45.

C. Student Club Fundraising Activities for FY 2021-2022

The Governing Board approved student activity fundraisers for 2021-2022 listed below.

- Sell of yearbooks
- Ticket Sales (Prenumbered and set cost(s))
 - Dances/Prom
 - Performance/Concert
 - Talent Show
 - Lip Sync Battle
 - Etc.
- Various products such as, but not limited to, the following:
 - Bracelets
 - Cell Phone accessories
 - Stickers
 - Buttons
 - Cups/Tumblers
 - Sports Bottles
 - Flip flops
 - Etc.
- Discount Cards/Coupon Books
- Candle Sales
- Fair Share
- School Spirit Apparel/Accessories
 - on site, via order form or via the vendor's online store
 - Face painting, glow sticks, foam fingers, etc.
 - Senior Apparel
- Camps/Clinics
- Staff Jean Day
- Extracurricular Field Trip (not to exceed the actual cost of the trip)
- "Gram's" (nonfood items)
 - Valentine Grams
 - Boo Grams
 - Christmas Grams
 - Shout Out's
 - Etc.
- Door Decorating/Poster Contest
- Sports Physicals
- "A-thons"
 - Serve-A-thon
 - Hit-A-thon
 - 3 Point Contest
 - Pick Up Game Ex. teachers vs city police
 - Etc.
- Car Washes (Prenumbered Ticket and set cost(s))
- Student Store
- Club Vendor Booth sales at school sanctioned events (Westview Glitters, Career Fairs, Trunk or Treat etc.)
 - Seasonal items (wrapping paper, ornaments, seasonal socks, etc.)

- Restaurant fundraisers/% of sales goes to club
Some examples are listed below but not limited to:
 - Peter Piper
 - Panda Express
 - Etc.
- Candy/Food Fundraisers (not during the school day. School day is defined as midnight to 30 minutes after the last school bell rings.)
Some examples are listed below but not limited to:
 - Concessions
 - Cookie Dough
 - Popcorn
 - Candy bar
 - Donuts
 - Catering
 - Student Bistro
 - Staff only catering (can be during the school day) Ex. Breakfast burritos, coffee.
 - Etc.

If a fundraising event does not fall under one of the allowable Governing Board approved activities listed above and is “unique”, it will need to be submitted to the Governing Board for prior approval. After the Request for Activity/Fundraiser form has been approved by site StuGo and administration, the completed Request for Activity/Fundraiser form will be submitted to Auxiliary Operations and Student Activities Budget Analyst to place on the next Governing Board meeting agenda.

No student club event is allowed to include any raffles, bingo or other forms of gambling or games of chance as they are not legal events for student clubs.

***3. Superintendent’s Office**

A. Travel Requests

The Governing Board approved travel requests from SLHS and District office Human Resources Department.

LOCATION	WHO	WHAT/WHEN/WHERE
SLHS	Christina Valenzuela Assistant Principal, Discipline	Four Corners Latinx Leadership Academy November 4-6, 2021 Hotel Encanto De Las Cruces Las Cruces, New Mexico
District Office – Human Resources	Juan Ceja, Assistant Superintendent of Human Resources; Wendy Herrera, Benefits Manager	Valley School Employee Benefits Annual Study Session November 4-5, 2021 Hassayampa Inn Prescott, Arizona
District Office – Human Resources	Juan Ceja, Assistant Superintendent of Human Resources; Wendy Herrera, Benefits Manager	2021 ASPAA Fall Conference: Mining for Diamonds in School Personnel November 17-19, 2021 Prescott Resort and Conference Center Prescott, Arizona

B. Minutes – September 21, 2021 Governing Board Regular Meeting

The Governing Board approved the September 21, 2021 Governing Board Regular Meeting minutes.

INFORMATION/DISCUSSION ITEMS

9. Annual Assessment Progress Update

Mrs. Mindy Westover, Assistant Superintendent of Curriculum and Instruction, provided an update on the TUHSD state and federal profile for the 2020-2021 school year.

10. Capital Update

Mr. Jeremy Calles, Chief Financial Officer, Mr. Gabriel Martinez, Director of Facilities, Mr. Antonio Aguirre, Director of Information Technology, and Mr. Robert Herzog, Director of Transportation, presented the annual recap of the Capital Funds as required by Arizona Revised Statute 15-491.

11. Maintenance and Operations Override Update

Mr. Jeremy Calles, Chief Financial Officer, presented the annual recap of the Maintenance and Operations Override Funds as required by Arizona Revised Statute 15-481.

12. Update to Regulations GBGB-R, JICA-RB, and KI-RB

Superintendent Gutierrez provided an update on revisions to Regulations GBGB-R (Staff Personal Security and Safety), JICA-RB (Student Dress), and KI-RB (Visitors to Schools).

13. First Reading - Multiple Policies Proposed by the Arizona School Boards Association (ASBA)

Administration seeks Governing Board review of the first reading of multiple policy revisions based upon recommendations proposed by the Arizona School Boards Association (ASBA) Policy Services Division. After Governing Board review, discussion and input, multiple policies will be on the next regular meeting Consent Agenda for second reading/final approval.

ACTION/DISCUSSION ITEM

14. Annual Financial Report (AFR)

Administration seeks Governing Board approval of the Annual Financial Report (AFR), the Food Services Annual Financial Report (FSAFR), the Classroom Site Fund Narrative Results, CTED Supplanting Worksheet, School-Level Reporting, and Results Based Fund Report to be submitted to the Superintendent of Public Instruction and to the County School Superintendent by October 15, 2021 and further direct Administration to publish the Annual Financial Reports on the Arizona Department of Education's website by November 15, 2021, as required by statute.

Mr. Chapman moved to approve the Annual Financial Report (AFR), the Food Services Annual Financial Report (FSAFR), the Classroom Site Fund Narrative Results, CTED Supplanting Worksheet, School-Level Reporting, and Results Based Fund Report to be submitted to the Superintendent of Public Instruction and to the County School Superintendent by October 15, 2021 and further direct Administration to publish the Annual Financial Reports on the Arizona Department of Education's website by November 15, 2021, as required by statute; seconded by Dr. Luna-Najera. In a roll call vote, the motion carried 5-0.

15. New Position - Special Education Teacher of Hearing Impairments

Administration seeks Governing Board approval of the new job description for Special Education Teacher of Hearing Impairments.

President Del Palacio moved to approve the new position of Special Education Teacher of Hearing Impairments; seconded by Mr. Chapman. In a roll call vote, the motion carried 5-0.

16. Proposed Amendment to the ASBA Bylaws

Administration asks the Governing Board to discuss, consider, and give direction on voting on one bylaw change proposal from the Arizona School Boards Association (ASBA). This bylaw proposal by the ASBA Board of Directors must be approved by two-thirds of the ASBA members boards to be effective. After discussion, the Board will vote to give direction to Mrs. Judith Jameson, Executive Assistant to the Governing Board, to vote in the manner the Board has approved.

Mr. Chapman moved to approve voting "YES" on the bylaw change proposal from the Arizona School Boards Association (ASBA); seconded by Vice President Villalon. In a roll call vote, the motion carried 5-0.

17. Governing Board Additional Professional Development Opportunity for 2021-2022

President Del Palacio seeks Governing Board approval to add one additional professional development opportunity for California Association of Black School Educators (CABSE), under Community College League of California (W-9), which the Governing Board, either in whole or in part, wish to participate in professional development opportunities during the 2021-2022 school year.

Mr. Chapman moved to approve adding one additional professional development opportunity for California Association of Black School Educators (CABSE), under Community College League of California (W-9), which the Governing Board, either in whole or in part, wish to participate in professional development opportunities during the 2021-2022 school year; seconded by Vice President Villalon. In a roll call vote, the motion carried 5-0.

AGENDA ITEMS FOR FUTURE MEETING(S)


- October 19, 2021 – Regular Meeting
 - Dr. Flores requested a presentation regarding renovation of Old Main at TUHS.
- November 16, 2021 – Regular Meeting
- December 7, 2021 – Regular Meeting

At a future meeting, Mr. Chapman requested:

- Analysis of what TUHSD is doing externally and how we could roll those positions back inhouse
- A comprehensive update on electric busses

ADJOURNMENT OF REGULAR MEETING

Mr. Chapman moved that the Governing Board approve adjourning the Regular Meeting; seconded by Dr. Luna-Najera. In a roll call vote, the motion carried 5-0. President Del Palacio called the Regular Meeting of the Tolleson Union High School District Governing Board adjourned at 7:53 p.m.



Devin Del Palacio, Governing Board President