

#### **TOLLESON UNION HIGH SCHOOL DISTRICT NO. 214**

# GOVERNING BOARD MINUTES REGULAR MEETING with EXECUTIVE SESSION TUESDAY, JANUARY 31, 2023

#### 1. Call to Order and Roll Call

The Tolleson Union High School District No. 214 Governing Board regular meeting was called to order at 6:04 p.m. by Governing Board President, Dr. Elda Luna-Najera, with the following members in attendance: Mr. Steven Chapman (via telephone), Mr. Devin Del Palacio (via telephone), and Mr. Freddie Villalon, Members. Dr. Kino Flores, Vice President, was absent

#### 2. Pledge of Allegiance

President Luna-Najera led the pledge of allegiance.

#### 3. Approval of the Regular Agenda

Mr. Del Palacio moved to approve the Regular Agenda; seconded by Mr. Chapman. In a roll call vote, the motion carried 4-0.

#### 4. Celebrations

Superintendent Gutierrez shared that the Governing Board held elections for President and Vice President, per Policy BDA, at the January 17<sup>th</sup> meeting. She recognized and congratulated the new officers:

- President, Dr. Elda Luna-Najera
- Vice President, Dr. Kino Flores

She also shared her gratitude of Mr. Freddie Villalon's leadership as President over the past several years.

She is looking forward to working closely with the Governing Board as they continue their united focus of One Team with One Goal – student academic achievement!

#### A. PROCLAMATION for Governing Board Recognition Month

Mrs. Nora Gutierrez, Superintendent, presented a Proclamation in appreciation to the Tolleson Union High School District Governing Board.



# **TUHSD Governing Board Recognition Month Proclamation**

WHEREAS, School board members are elected to sit in trust for their diverse communities, and in that capacity are charged with meeting the community's expectations and aspirations for the public education of their students; and

WHEREAS, School board members are entrusted with the guardianship and wise expenditure of scarce tax dollars, and they are responsible for maintaining and preserving the buildings, grounds and other areas of the school district that the community has put in their trust; and

WHEREAS, School board members are responsible for providing leadership that ensures a clear, shared vision of public education for their schools, that sets high standards for the education of all students, and requires the effective and efficient operation of their districts; and

WHEREAS, School board members adopt policies to give voice to that leadership and employ a superintendent to administer board policy, and are also responsible for the regular monitoring of the district's performance and compliance with policies; and

WHEREAS, the board members elected to school board positions deserve recognition and thanks for their countless hours of volunteer service to public education and the students of our state.

NOW, THEREFORE, I, Nora Gutierrez, proud superintendent of the Tolleson Union High School District, do hereby declare my appreciation to the members of the Tolleson Union High School District Governing Board and proclaim the month of January 2023, as

SCHOOL BOARD RECOGNITION MONTH in the Tolleson Union High School District. I hereby urge all citizens of the district and the West Valley to join me in recognizing the dedication and hard work of local school board members and in working with them to create an education system that meets the needs of students today and in the future.

IN OFFICIAL RECOGNITION WHEREOF, I hereby affix my signature this 31st day of January,

2023.

Nora Gutierrez Superintendent

Tolleson Union High School District

# B. TUHSD Removed from TSI and ATSI Federal Identification

Mrs. Mindy Westover, Assistant Superintendent of Curriculum and Instruction, shared that TUHSD has been removed from Targeted Support and Improvement (TSI) and Additional Targeted Support and Improvement (ATSI) federal identifications. The Every Student Succeeds Act (ESSA) requires state educational agencies to determine school eligibility TSI and ATSI. We celebrated that TUHSD has been removed from TSI and ATSI federal identifications.

#### C. Tolleson Union High School

Superintendent Gutierrez celebrated Tolleson Union High School. Mr. Felipe Mandurraga, Principal, introduced a presentation highlighting academic achievement at Tolleson Union High School and recognized staff and students of the year.

Female Student of the Year:	Hallie Boehl 12 <sup>th</sup> Grade
Male Student of the Year:	Vittorio Luchi 12 <sup>th</sup> Grade
Classified Employee of the Year:	Bianca Martin Records Clerk
Certified Employee of the Year:	Aaron Carlon Teacher

#### 5. SUMMARY OF CURRENT EVENTS

#### **Superintendent Gutierrez Comments**

 Back in December, the District got a call from the Walter Cronkite School of Journalism and Mass Communications with regards to Christine Devine, a news anchor in Los Angeles, who happens to be a former Tolleson Union High School graduate. Ms. Devine came to Arizona to speak at the ASU Cronkite graduation and indicated that she was interested in meeting with TUHS students to talk about the importance of staying in school and going on to college.

As a result, Ms. Devine spoke to students in the new TUHS Performing Arts Center and was thoroughly impressed with total renovations at her former campus. She shares TUHSD's focus on the importance of education and student academic achievement with a goal of college-going students. She is hoping to come back to visit more TUHSD students and share her personal story and message of preparing for college and what our students can accomplish when they put their minds to it.

- Allow me to share information on our Future Business Leaders of America (FBLA) students:
   Students from TUHSD schools recently attended the Region 4 FBLA Conference at ASU's Main Campus in Tempe. Our students performed extremely well and brought back many well-deserved accolades and awards.
  - Copper Canyon High School FBLA Business and Media students competed and won three medals.
  - o La Joya students brought home 13 medals in areas such as Business Ethics, Entrepreneurship and public speaking.
  - o Sierra Linda High School students brought home 11 medals in areas such as Health Care Administration and Computer Applications.
  - O Tolleson Union High School FBLA students received nine medals in areas such as Organizational Leadership and Website Design.
  - West Point students brought home a total of 27 medals in areas as diverse as Journalism,
     Data Analysis and Digital Animation.

The FBLA State Championships take place in April and a comprehensive list of all of the school and district FBLA winners will be shared in an upcoming edition of the TUHSD Strong newsletter.

• Last Thursday, the Arizona K12 Center surprised West Point Teacher, Ms. Melissa Girmscheid in front of her class with balloons and a celebration in recognition of her renewing her National Board Certification. National Board Certification is the highest certificate an educator can achieve in the United States. Administered by the National Board for Professional Teaching Standards, National Board certification is a rigorous and reflective process that requires teachers to showcase the National Board Standards in their practice.

Since 1996, teachers throughout Arizona have been seeking and achieving National Board Certification. The impact National Board Certified Teachers have on students and the profession is significant. The Arizona K12 Center provides support and resources for teachers to pursue National Board Certification, Congratulations Ms. Girmscheid!

• Those are just some of the highlights of our district since we last met. Thank you.

#### **Governing Board Comments**

- Mr. Chapman thanked everyone for all of their work done in the 1<sup>st</sup> semester. He is looking forward to this semester and upcoming graduation.
- Mr. Del Palacio thanked everyone for their hard work. He is calling in from the NSBA Advocacy
  Institute in Washington, D.C. He thanked Superintendent Gutierrez and Governor Hobbs for
  supporting school board members and recognizing School Board Member Recognition Month.
- Mr. Villalon thanked everyone for their dedication and all they do for our students. He thanked Superintendent Gutierrez and President Luna-Najera for their leadership. He thanked all staff for making students feel so important and connected.
- President Luna-Najera thanked families and the community for their support. She also thanked the Governing Board for their support and giving their time and energy to serve our community.

#### 6. Public Participation

There were no requests for public participation.

#### 7. APPROVAL OF THE CONSENT AGENDA

Mr. Villalon moved to approve the Consent Agenda; seconded by Mr. Chapman. In a roll call vote, the motion carried 4-0.

#### **CONSENT AGENDA \* ITEMS**

#### \*1. Human Resources

#### A. Personnel Items

The Governing Board approved the following personnel items.

# **CERTIFIED STAFF**

<b>Employment of Personnel</b>		
Brown, Kevin	DO	Guest Teacher
Claiborne, Kiana	DO	Guest Teacher
Conway, Derricka	DO	Guest Teacher
Cowart, Jesson	DO	Guest Teacher
Davis, Richard	DO	Guest Teacher
James, Emmanuelle	DO	Guest Teacher
Miller, Lisa	DO	Guest Teacher
Toure, Malike	DO	Guest Teacher
Tsosie, Tyrone	DO	Guest Teacher
Turner, Jaclyn	DO	Guest Teacher
Welter, Susan	DO	Guest Teacher
Dwire, Hannah	LJCHS	Math Teacher
Somers, Sabrina	LJCHS	Science Teacher
Grubick, Daniel	WHS	CTE Welding Teacher
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Le Blanc, Autumn	WPHS	Physical Education
Ray, Christopher	WPHS	CTE Law & Public Safety Teacher
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Position Changes		
Mclaughlin, Leslie	LJCHS	Moving from long-term substitute to English
		Teacher at LJCHS
Pedroza, Juan	TUHS	Moving from long-term substitute to Science
1 curoza, Juan	10115	Teacher at TUHS
Cordner, Jennifer	WPHS	Moving from long-term substitute to Social
		Studies Teacher at WPHS
Resignations		
McElheny, Katie	WHS	English Teacher
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Schwandt, Eric	WPHS	Math Teacher
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Troglia, Robert	CCHS	Music Teacher
Winter Coaches Beene, Adam	LJCHS	Weight Room Coordinator
Hibl, Gregory	LJCHS	JV Boys Basketball
Hofmann, David	LJCHS	Head Varsity Boys Basketball
Krebs, John	LJCHS	Head Varsity Girls Wrestling
Mitchell, Joshua	LJCHS	Varsity Assistant Boys Wrestling

Mulherin, Phillip Pratt, Krystal Slaeker, Shiloh	LJCHS LJCHS LJCHS	Head Varsity Boys Soccer Head Varsity Girls Basketball JV Assistant Girls Basketball
Celaya, Gilbert	SLHS	Weight Room Coordinator
Tenace, Rebecca	SLHS	Varsity Assistant Girls Basketball
Bybee, Alexandria	WHS	Weight Room Coordinator
Coalman, Zachary	WPHS	Varsity Assistant Boys Basketball
Womack, Hailey	WPHS	Varsity Assistant Girls Soccer
Spring Coaches	o crito	W 1011 T 1
White, Charisse	CCHS	Head Girls Track
Begay, Kindall	CCHS	Varsity Assistant Girls Track
Celaya, Gilbert	SLHS	Weight Room Coordinator
Ramos, Raymond III	SLHS	JV Baseball
Carver, James	TUHS	Freshman Softball
English, Collin	TUHS	JV Assistant Softball
Frigaard, Richard	TUHS	Head Boys Tennis
Garcia, Johnny	TUHS	Freshman Assistant Baseball
Hancock, Tamara	TUHS	Head Girls Track
Medrano, Mark	TUHS	JV Baseball
Richardson, Scott	TUHS	Head Baseball
Washington, Courtney	TUHS	Varsity Assistant Girls Track
Zorger, Craig	TUHS	JV Softball
Gibbons, Karina	WPHS	Girls Tennis Volunteer
Hulse, Jordan	WPHS	JV Assistant Softball
Jones, Amber	WPHS	Head Girls Tennis
McCorry, Sean	WPHS	Head Baseball

# **CLASSIFIED STAFF**

Employment of Personnel Viscaina, Brandon	CCHS	Security Guard
Ball, DeAsiah	DO	PR/Marketing Intern
Janisse, Sky	DO	Administrative Assistant to the CFO
Johnson, Elias	DO	PR/Marketing Intern
Wilson, Paleni	DO	Substitute Bus Monitor
Rendon, Olivia	LJCHS	Instructional Assistant II - SPED

Luna, Laura	SLHS	Clerical Support II – Records Clerk
Chavez, Mireya	TUHS	Custodian I
Gaxiola, Manuel	WPHS	Security Guard
Velazquez, Luisa	WPHS	Cafeteria Cashier
Desition Change		
Position Changes Torrez, Christian	CCHS	From Technology Support Specialist I – Helpdesk to Technology Support Specialist II
Keanini, Michelle	DO	From Administrative Assistant $V - C \& I$ to Administrative Assistant to the Assistant Superintendent of $C \& I$
Larios, Hugo	DO	From Substitute Bus Driver to Bus Driver
Murillo Ahumada, Ana	DO	From Substitute Bus Monitor to Bus Monitor
Valenzuela, Gilberto	DO	From Substitute Bus Monitor to Bus Monitor
Vega, Robert	DO	From Substitute Bus Driver to Bus Driver
Wilson, Paleni	DO	From Substitute Bus Monitor to Bus Monitor
Gonzales, Elaine	LJCHS	From Instructional Assistant I – Reading – Title I to Instructional Assistant I – Math – Title I
<u>Leave of Absence</u> Lopez, Nathalie	CCHS	Instructional Assistant I Title I
Resignations Burk, Isaac	CCHS	Instructional Assistant I – Reading – Title I
Balderas, Miriam	DO	Bus Monitor
Martinez, Evangelina	DO	Bus Driver
Paredes Linares, Alejandra	DO	Custodian I
Robertson, Thomas	LJCHS	Technology Support Specialist II
Manning, Hope Terry, Darius	SLHS SLHS	Instructional Assistant II - SPED Instructional Assistant I - SPED
Olivas, Cherish	TUHS	Clerical Support II – Student Support Clerk
Machado Barba, Adelina	WHS	Instructional Assistant I
Claiborne, Takia Laughlin, Yvette	WPHS WPHS	Cafeteria Cashier Instructional Assistant II
Lauginin, I velle	***************************************	AND IN COUNTY AND INCOME.
Retirement Giraldo, Hernando	DO	Bus Driver

# **VOLUNTEERS**

	<u>VOLUNTEERS</u>	
Winter Coaches		
Anderson, Rodney	LJCHS	Head Varsity Boys Basketball
Barragan, David	LJCHS	Varsity Assistant Boys Soccer
Bravo, Andrew	LJCHS	JV Boys Soccer
Gallegos, Luis	LJCHS	JV Boys Assistant Soccer
Gallimore, Jeffrey	LJCHS	Varsity Assistant Girls Basketball
Lazo, Sabrina	LJCHS	Freshman Boys Basketball
Madison, Megan	LJCHS	Varsity Spiritline Cheer
Thurman, Mark	LJCHS	JV Boys Basketball
Player, Jamarea	TUHS	JV Assistant Boys Basketball
Quezada, Ramiro A	TUHS	Varsity Assistant Girls Wrestling
Quiñones, Jorge	TUHS	JV Boys Basketball
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Chambliss, Trevonte	WHS	Freshman Girls Basketball
Davis, Joshua	WPHS	JV Assistant Boys Basketball
Gardner, Destanie	WPHS	JV Girls Basketball
Haas, Jason	WPHS	Freshman Girls Soccer
Medina, George	WPHS	Boys Wrestling
Perez Noguera, Walfred	WPHS	Boys Soccer
Tapia, Brenden	WPHS	Varsity Assistant Boys Wrestling
White, Stefon	WPHS	Freshman Girls Basketball
Spring Coaches		
Felix, Kendrick Sr.	CCHS	Head Boys Track
Molina, Juan	CCHS	Varsity Assistant Boys Track
Monna, Juan	CCIIS	varsity Australia 2010 114011
Herrera, Aaron	TUHS	Volunteer Varsity Assistant Baseball
Medrano, Anthony	TUHS	Varsity Assistant Boys Track
Ramirez, Fred	TUHS	Head Softball
Valdez, Josette	TUHS	Varsity Assistant Softball
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Haas, Jason	WPHS	Freshman Assistant Softball
McNamara, Gerald	WPHS	Baseball
Rico, Tristan	WPHS	Baseball
Rose, Mark	WPHS	Varsity Assistant Baseball
•		
Resignations		
Lazo, Sabrina	LJCHS	Freshman Boys Basketball
Lazo, Sabrina	LJCHS	Freshman Boys Basketball
Lazo, Sabrina  Terminations	LJCHS LJCHS	Freshman Boys Basketball  Head Boys Basketball
Lazo, Sabrina  Terminations Anderson, Rodney		·
Lazo, Sabrina  Terminations	LJCHS	Head Boys Basketball
Lazo, Sabrina  Terminations Anderson, Rodney	LJCHS	Head Boys Basketball

#### \*2. Business Services

#### A. Vouchers

Prior to ratification at the Governing Board meeting, Governing Board President, or his designee, reviews and signs vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services. The Governing Board approved:

Payroll Vouchers:

\$ 18,003,283.42 (1012-1016)

**Expense Vouchers:** 

\$ 9,138,737.45 (7065-7092)

#### **B.** Gifts and Donations

The Governing Board approved acceptance of donations from Arizona Association of Latino Administrators and Superintendents, Avondale Little League, Dicks Sporting Goods, Donald T. & Effie Godbold, Dunkin Donuts, First American Title Insurance Company, Flex Fundraising. Hortencia Gallardo, Kroger, Lennar Title, Lupe Encinas, Malaya Contracting LLC, Open Window Graphics, Pulte Group, Target, Thunderbirds Foundation, Tolleson Education Foundation, Tolleson Union High School Softball Club, Donors Choose, BSN Sports, Donors Choose, Jaguar Land Rover of Arrowhead, Fiesta Bowl Charities, West Point Dance Club, Valley Athletics and Universal Athletic, totaling \$59,246.40.

#### \*3. Superintendent's Office

#### A. Travel Requests

The Governing Board approved travel requests from CCHS, LJCHS, SLHS, TUHS, and WHS.

LOCATION	WHO	WHAT/WHEN/WHERE
LJCHS, SLHS	LJCHS: Breanna Malmos, StuGo	Arizona Association of Student
	Advisor; Jenna Judd, Teacher; and	Council's State Convention
	approximately 8 students	January 26-28, 2023
	11	Mohave High School
	SLHS: Christopher Arviso, Teacher and	Bullhead City, Arizona
	StuGo Advisor; Makyla Orman,	
	Teacher; and approximately 12 students	
SLHS	Joseph Dean, Business Teacher	2023 AME/ABEA Winter
	•	Conference
		January 26-28, 2023
		Poco Diablo Resort
		Sedona, Arizona
LJCHS,	LJCHS: Heather Eaton, CTE	ACTEAZ and ACOVA Leadership
TUHS	Department Chair;	Midwinter Conference
	TUHS: Roberto Moran, Marketing	February 2-3, 2023
	Teacher	Prescott Conference Center
		Prescott, Arizona
WPHS	Kaylee Frazier, Choir Teacher;	NAU Jazz and Madrigal Festival
	Jesus Alvarez, Theater Teacher;	February 9-11, 2023
	and approximately 22 students	Northern Arizona University
		Flagstaff, Arizona
TUHS	Raeann Southern, Head Cheer Coach;	United Spirit Association Nationals
	Katherine Laubscher, Head Pom Coach;	Competition
	Julia Harris, JV Spiritline Coach; and	February 23-27, 2023
	approximately 39 student athletes	Anaheim Convention Center/
		Disneyland Park
		Anaheim, California

TUHS	AMENDED TO ADD Tamara Hancock, Teacher. Previously approved on Sept. 27, 2022: Samantha Patton, Teacher; Alex Keene, Teacher; and 40-50 band and choir students	Disney Recording Workshop and Cal-State University Clinic March 8-11, 2023 Disneyland Anaheim, California
CCHS	Andres Heytens, Teacher and 21st Century Site Program Coordinator	NAA23 Convention March 18-22, 2023 Orlando, Florida
CCHS, LJCHS, SLHS, WHS	CCHS: Melissa Tracy, Teacher; Mike Okenwa, Teacher; and approximately 40 students	FCCLA State Leadership Conference March 26-29, 2023 Westin La Paloma
	LJCHS: Anna Rojas, Co-Advisor and Teacher; Carissa Rupe, Co-Advisor and Teacher; and approximately 20 students	Tucson, Arizona
	SLHS: Culinary, Fashion, and Early Childhood Education Teachers/FCCLA Advisors: Adam Lovato, Michael Valenzuela, and Joselyn Sanchez; and approximately 27 students	·
	WHS: Ashley Fergus and Jeffrey Chang, Teachers; and approximately 45 students	
CCHS	HOSA Advisors: Shirleeah Fayson and Derick Lehman; and approximately 10 students	HOSA State Leadership Conference March 29-31, 2023 Westin La Paloma Tucson, Arizona
CCHS, SLHS	CCHS: Stephen Truog, FBLA Media Advisor; Bus Lawler, FBLA Business Advisor; and approximately 50 students	AZ FBLA State Leadership Conference April 3-5, 2023 Westin La Paloma Resort
	SLHS: Joseph Dean, Business Teacher; with approximately 15 students; and Hayley Linderman, Digital Media Teacher; with approximately 40 students	Tucson, Arizona
SLHS	Janel Vaughan, Prevention & Intervention Specialist; Lynn Trembly, Media Center Specialist	Link Crew Basic Training April 23-26, 2023 Cincinnati, Ohio

# B. Minutes – December 13, 2022 Governing Board Regular Meeting and January 17, 2023 Governing Board Regular Meeting with Work Study Session

The Governing Board approved the December 13, 2022 Governing Board Regular Meeting and January 17, 2023 Governing Board Regular Meeting with Work Study Session minutes.

#### INFORMATION/DISCUSSION ITEMS

# 9. First Reading - Revisions to Board Policy GCCA (Professional/Support Staff Undifferentiated Leave)

The Governing Board reviewed the first reading of policy revisions to GCCA (Professional/Support Staff Undifferentiated Leave). After Governing Board review, discussion and input, the Policy GCCA (Professional/Support Staff Undifferentiated Leave) will be on the next regular meeting Consent Agenda for second reading/final approval.

#### 10. Meet and Confer Committee Report

Mr. Juan Ceja, Assistant Superintendent of Human Resources, presented information to the Governing Board relative to the Meet and Confer process regarding salary and benefits for 2023-2024.

#### 11. Principal Hiring Process

Vice President Dr. Kino Flores, requested to have an information/discussion item regarding the principal hiring process. Mr. Juan Ceja, Assistant Superintendent of Human Resources, presented information regarding the principal hiring process and answered questions.

#### **ACTION/DISCUSSION ITEMS**

#### 12. Employee Salary Increases for FY2023-2024

Pursuant to the 2023-2024 recommendation from the Meet and Confer Committee, Administration seeks Governing Board approval of (1) a \$7,264 (\$3.49 per hour increase for hourly employees) or 7% salary increase whichever is greater to existing salaries for all eligible returning staff, (2) add two paid workdays to work calendars that are less than twelve months (3) continuation of the \$1,000 Retention Stipend, and (4) continuation performance pay (Classroom Site Fund) for teachers-only in the amount of up to \$4,000.

Mr. Villalon moved that pursuant to the 2023-2024 recommendation from the Meet and Confer Committee, it is recommended that the Governing Board approve (1) a \$7,264 (\$3.49 per hour increase for hourly employees) or 7% salary increase whichever is greater to existing salaries for all eligible returning staff, (2) add two paid workdays to work calendars that are less than twelve months (3) continuation of the \$1,000 Retention Stipend, and (4) continuation performance pay (Classroom Site Fund) for teachers-only in the amount of up to \$4,000; seconded by Mr. Del Palacio. In a roll call vote, the motion carried 4-0.

# 13. Salary Schedule Increases for FY2023-2024

Administration seeks Governing Board approval of a \$1.75 per hour increase to the base amounts of the Support staff, LPN/SLPA, and Information Technology initial placement schedules, an increase of \$3,632 to the base amounts of the OT/PT/Psych/SLP, Assistant Principal, and Administrative/Support Exempt initial placement salary schedules, a \$7,828 increase to the base amounts of the Certified staff, Registered Nurses, Prevention/Intervention Specialist, Social Worker, and Guidance Counselor initial placement schedules, and a 3.5% increase to the Principal and Small Schools Principal initial placement schedules for the 2023-2024 fiscal year.

Mr. Villalon moved that the Governing Board approve a \$1.75 per hour increase to the base amounts of the Support staff, LPN/SLPA, and Information Technology initial placement schedules, an increase of \$3,632 to the base amounts of the OT/PT/Psych/SLP, Assistant Principal, and Administrative/Support Exempt initial placement salary schedules, a \$7,828 increase to the base amounts of the Certified staff, Registered Nurses, Prevention/Intervention Specialist, Social Worker, and Guidance Counselor initial placement schedules, and a 3.5% increase to the Principal and Small Schools Principal initial placement schedules for the 2023-2024 fiscal year; seconded by Mr. Chapman. In a roll call vote, the motion carried 4-0.

# 14. 2023-2024 Insurance Rates, Plan Benefits, District Contribution Amounts, and Employee Costs

Pursuant to the recommendation from the Meet and Confer Committee, Administration seeks Governing Board approval of the (1) rates and utilization of contracts awarded through Valley Schools Employee Benefits Trust for the purchase of major medical, dental, vision, life, accidental death and dismemberment, voluntary short term disability insurance, Flexible Spending Account, Employee Assistance Program, and COBRA administration services; (2) District contribution amounts; and (3) employee cost for the 2023-2024 insurance plan.

Mr. Villalon moved that pursuant to the recommendation from the Meet and Confer Committee, it is recommended that the Governing Board approve the (1) rates and utilization of contracts awarded through Valley Schools Employee Benefits Trust for the purchase of major medical, dental, vision, life, accidental death and dismemberment, voluntary short term disability insurance, Flexible Spending Account, Employee Assistance Program, and COBRA administration services; (2) District contribution amounts; and (3) employee cost for the 2023-2024 insurance plan; seconded by Mr. Chapman. In a roll call vote, the motion carried 4-0.

## 15. Revision to Language to Employee Contracts and Work Agreements

Administration seeks Governing Board approval of revised language in the contracts and notices of employment issued to Certified Administrator or Professional Services (Non-Certified Administrator), Certified Teacher, and Support Staff, beginning July 1, 2023.

Mr. Villalon moved that the Governing Board approve revised language in the contracts and notices of employment issued to Certified Administrator or Professional Services (Non-Certified Administrator), Certified Teacher, and Support Staff, beginning July 1, 2023; seconded by Mr. Chapman. In a roll call vote, the motion carried 4-0.

# 16. Student Capacity approval for the 2023-2024 school year

Administration seeks Governing Board approval of Open Enrollment student capacity for the 2023-2024 school year.

Copper Canyon High School - 2500 La Joya Community High School - 2500 Sierra Linda High School - 2400 Tolleson Union High School - 2300 West Point High School - 2800 Westview High School - 2500 University High School - 500

Mr. Villalon moved that the Governing Board approve Open Enrollment student capacity for the 2023-2024 school year as noted above; seconded by Mr. Del Palacio. In a roll call vote, the motion carried 4-0.

## 17. Suspension of Policy BGB (Policy Adoption)

Administration seeks Governing Board approval to temporarily suspend Policy BGB (Policy Adoption) at tonight's meeting in order to expedite approval of ASBA Policy Services Advisories No. 739-743 with one read, rather than two.

Mr. Chapman moved that the Governing Board approve to temporarily suspend Policy BGB (Policy Adoption) at tonight's meeting in order to expedite approval of ASBA Policy Services Advisories No. 739-743 with one read, rather than two; seconded by Mr. Villalon. In a roll call vote, the motion carried 4-0.

# 18. First and Final Reading - Policy Advisories No. 739-743 proposed by the Arizona School Boards Association

Administration seeks Governing Board review and approval of the first and final reading of Policy Advisories No. 739-743 proposed by the Arizona School Boards Association (ASBA).

Mr. Villalon moved that the Governing Board approve the first and final reading of Policy Advisories No. 739-743 proposed by the Arizona School Boards Association (ASBA); seconded by Mr. Del Palacio. In a roll call vote, the motion carried 4-0.

#### CALL FOR EXECUTIVE SESSION

#### 19. Pursuant to A.R.S. §38-431.03.A.7

It is recommended that the Governing Board establish an Executive Session regarding the following topic:

Pursuant to A.R.S. §38-431.03.A.7 - Discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.

Mr. Villalon moved that the Governing Board approve a motion to move into Executive Session; seconded by Mr. Del Palacio. In a roll call vote, the motion carried 4-0.

## 20. RECESSING OF REGULAR MEETING FOR EXECUTIVE SESSION

The Regular Meeting recessed to move into Executive Session at 7:31 p.m.

#### 21. EXECUTIVE SESSION

#### A. Call to Order and Roll Call of Governing Board Members

The Executive Session was called to order by President Luna-Najera at 8:32 p.m. with the following members present: Mr. Steven Chapman (via telephone), Mr. Devin Del Palacio (via telephone), and Mr. Freddie Villalon, Members. Dr. Kino Flores, Vice President, was absent.

Also in attendance were Mrs. Nora Gutierrez, Superintendent; Mr. Jeremy Calles, Chief Financial Officer, Mr. Taylor C. Earl, Attorney and Managing Partner with Earl & Curley; and Mrs. Judith Jameson, Governing Board Executive Assistant/Recording Secretary.

#### B. Reading of Confidentiality Statements

President Luna-Najera read the Confidentiality Statement.

#### C. Topic for Discussion or Consideration:

#### Pursuant to A.R.S. §38-431.03.A.7

Discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.

#### D. Adjournment of Executive Session

Mr. Villalon moved to adjourn the Executive Session; seconded by Mr. Chapman. In a roll call vote, the motion carried 4-0.

The Executive Session adjourned at 8:57 p.m.

#### 22. RECONVENING OF REGULAR MEETING

The Regular Meeting reconvened at 8:57 p.m.

#### AGENDA ITEMS FOR FUTURE MEETING(S)

- February 21, 2023 Regular Meeting at 6:00 p.m.
- March 7, 2023 Regular Meeting at 6:00 p.m.
- March 28, 2023 Regular Meeting at 6:00 p.m.
- April 11, 2023 Regular Meeting at 6:00 p.m.

# ADJOURNMENT OF REGULAR MEETING

Mr. Villalon moved that the Governing Board approve adjourning the Regular Meeting; seconded by President Luna-Najera. In a roll call vote, the motion carried 4-0. President Luna-Najera called the Regular Meeting of the Tolleson Union High School District Governing Board adjourned at 9:00 p.m.

Dr. Elda Luna-Najera, Governing Board President