

**Tolleson Union High School District #214**  
**SUPPORT STAFF JOB CLASSIFICATIONS**  
 Category Sorted by Grade (Low to High)

<b>BUSINESS/CLERICAL</b>	<b>GRADE</b>	<b>MAINTENANCE &amp; OPERATIONS</b>	<b>GRADE</b>
Clerical Support I *	10	Substitute Bus Monitor (Step 1)	10
Library Clerk		Bus Monitor	10
Clerical Support II *	12	Custodian I	10
Attendance Clerk		Security Guard	10
Student Support Clerk		Custodian II - Day Porter	11
Guidance Clerk		Custodian II - Cafeteria	11
Receptionist		Equipment Manager	11
Records/Registration Clerk		Groundskeeper	12
Administrative Assistant III *	17	Driver, Non-CDL	12
Bookstore Manager *	17	Lead Security Guard	14
Administrative Assistant IV *	20	New Driver In Training (Step 1)	14
Large School Assistant Principals		Warehouse Clerk	14
School Administrators (10 months)		Custodian III - Lead	16
Administrative Assistant V *	21	Lead Groundskeeper	16
District Directors		Bus Driver	18
Payroll Assistant *	21	Lot Attendant	18
Student Information Systems Manager*	21	Substitute Bus Driver (Step 1)	18
CTE Student Support Analyst*	21	Driver/Trainer	20
EAP Student Support Analyst *	21	Route Specialist	20
Benefits Specialist *	24	Skilled Maintenance	30
Human Resources Specialist *	24	Mechanic	30
Property Control Specialist *	24	Lead Mechanic	32
Substitute Specialist *	24		
<b>INSTRUCTIONAL</b>	<b>GRADE</b>	<b>NUTRITION SERVICES</b>	<b>GRADE</b>
Student Info System (SIS) Specialist *	24	Nutrition Services Associate I	4
Student Info System (SIS) Technician *	24	Nutrition Services Associate II	12
Administrative Assistant *	28	Nutrition Services Manager	18
School Principal		Nutrition Services Program Specialist *	20
Special Projects Specialist *	28		
Buyer *	28		
Administrative Assistant *	30		
Assistant Superintendent			
Chief Financial Officer			
Chief Operations Officer			
Deputy Superintendent			
Budget Analyst *	31		
PCE/SIT Specialist *	31		
		<b>MISCELLANEOUS</b>	
		Extra-Curricular Support	\$15
		Student Worker	Min Wage
		<b>NEWLY HIRED EMPLOYEES</b>	
		<b>CREDIT FOR EXPERIENCE:</b>	
		Associates degree	Step 3
		Bachelor's degree	Step 4
		Master's degree	Step 5
		1 - 2 years job related experience	Step 2
		3 - 4 years job related experience	Step 3
		5 - 7 years job related experience	Step 4
		8 years or more job related exp.	Step 5

\*Pre-Employment Proficiency Test Required - 75% or better score

\*\*AA degree or 60+ college credit hours OR Pass Parapro Assessment Test

**Tolleson Union High School District #214**

**Support Staff**

**Initial Placement Salary Schedule**

**(New Hires Only)**

**2024-2025**

<b>Grade</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>
4	\$17.42	\$17.50	\$17.74	\$18.14	\$18.56
5	\$17.46	\$17.70	\$18.09	\$18.52	\$18.96
6	\$17.63	\$18.04	\$18.46	\$18.90	\$19.32
7	\$17.98	\$18.41	\$18.82	\$19.26	\$19.72
8	\$18.31	\$18.75	\$19.19	\$19.65	\$20.10
9	\$18.67	\$19.09	\$19.54	\$20.01	\$20.49
10	\$19.00	\$19.45	\$19.92	\$20.38	\$20.88
11	\$19.35	\$19.80	\$20.27	\$20.77	\$21.26
12	\$19.69	\$20.16	\$20.64	\$21.14	\$21.64
13	\$20.02	\$20.51	\$21.02	\$21.51	\$22.04
14	\$20.37	\$20.87	\$21.36	\$21.88	\$22.42
15	\$20.71	\$21.22	\$21.74	\$22.27	\$22.81
16	\$21.06	\$21.57	\$22.09	\$22.63	\$23.19
17	\$21.39	\$21.91	\$22.46	\$23.00	\$23.57
18	\$21.75	\$22.28	\$22.82	\$23.39	\$23.96
19	\$22.08	\$22.62	\$23.18	\$23.76	\$24.35
20	\$22.43	\$22.98	\$23.55	\$24.13	\$24.73
21	\$22.77	\$23.33	\$23.92	\$24.50	\$25.12
22	\$23.11	\$23.69	\$24.26	\$24.89	\$25.50
23	\$23.45	\$24.04	\$24.64	\$25.25	\$25.89
24	\$23.80	\$24.39	\$25.00	\$25.63	\$26.28
25	\$24.14	\$24.74	\$25.37	\$26.01	\$26.66
26	\$24.48	\$25.10	\$25.73	\$26.36	\$27.04
27	\$24.82	\$25.45	\$26.08	\$26.75	\$27.44
28	\$25.17	\$25.80	\$26.46	\$27.12	\$27.81
29	\$25.51	\$26.16	\$26.82	\$27.50	\$28.20
30	\$25.85	\$26.52	\$27.19	\$27.87	\$28.60
31	\$26.20	\$26.86	\$27.54	\$28.25	\$28.96
32	\$26.54	\$27.22	\$27.91	\$28.63	\$29.36
33	\$26.87	\$27.56	\$28.27	\$28.98	\$29.74

**Any amount which falls below current minimum wage will be adjusted to meet requirement.**

**Professional Growth incentive of a \$.50 increase to hourly rate in the following fiscal year's pay for completion of 18 post-secondary courses with a grade C or better.**