



TOLLESON UNION HIGH SCHOOL DISTRICT NO. 214

**GOVERNING BOARD MINUTES
REGULAR MEETING with PUBLIC HEARING
TUESDAY, DECEMBER 13, 2022**

1. Call to Order and Roll Call

The Tolleson Union High School District No. 214 Governing Board regular meeting was called to order at 6:00 p.m. by Governing Board President, Mr. Freddie Villalon, with the following members in attendance: Vice President Dr. Elda Luna-Najera (arrived at 6:23 p.m.), Mr. Steven Chapman, Mr. Devin Del Palacio, and Dr. Kino Flores, Members.

2. Pledge of Allegiance

President Villalon asked Dr. Flores to lead the pledge of allegiance.

3. Approval of the Regular Agenda

Mr. Del Palacio moved to approve the Regular Agenda; seconded by Mr. Chapman. In a roll call vote, the motion carried 4-0.

4. Celebrations

A. Sierra Linda High School

Mrs. Nora Gutierrez, Superintendent, celebrated Sierra Linda High School (SLHS). Mr. Tim Madrid, Principal, introduced a presentation highlighting academic achievement at SLHS and recognized staff and students of the year.

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|----------------------------------|--|
| Female Student of the Year: | Adrianna Valenzuela 12 th Grade |
| Male Student of the Year: | Stephon Daily 12 th Grade |
| Classified Employee of the Year: | Martin Moya Plant Manager |
| Certified Employee of the Year: | Ricardo Laborin Band/Orchestra/Mariachi Director |

B. December Graduates

Mrs. Nora Gutierrez, Superintendent, celebrated and recognized our December Graduates. December Graduates in attendance were recognized and presented with a certificate.

| School | December Graduates 2022 |
|--------|---|
| CCHS | Francisco Campos Gisel Gallegos Coronado Valeria Mendoza Edgar Abraham Villa Cordova Gauge Banks Newton |
| LJCHS | Ward Asher Anthony Manzanarez Roman William Casas Martinez Roberto Carlos Oblea Brianna Jessica Alvarado Daniel Barcenas David Barcenas Steven Hernandez |
| SLHS | Benny Beltran Bernal Joram Betancourt Diego Lopez Hernandez Evelyn Reyes Rivas Anthony Rodriguez Palomino Ashley Rubi Acosta Kamron Isiah Ferriera |
| TUHS | Angalique Sabrina Jurado Aiden Alexander Taylor Daniel Saith Ayala Murinzi Gashabuka Autumn Lynese Miller Ruta Estifanos Oqubagebriel |
| WHS | Christopher Acosta Jair Jesus Brambila Brayan Espinoza Padilla |
| WPHS | Xitlalic Avilez Lee Holden Bundy Andrew David Caamal Diana Paola Duarte Mendoza Connor James Evans Carlos Eduardo Hernandez Caro Sarabia Nevaeh Rivera Anthony Rodriguez Estefania Rojo Cazarez Alheli Solis N Sayshable Denic Thomas Dale Randall Vis Ashley Zapata Carbajal |

5. SUMMARY OF CURRENT EVENTS

Superintendent Gutierrez Comments

- I am proud to share with you that Mr. Juan Ceja, Assistant Superintendent of Human Resources, was recently named as the Arizona School Personnel Administrators Association (ASPAA) Administrator of the Year! He was thoroughly surprised to see his family in attendance as he was announced as this year's recipient of the award. The ASPAA Administrator of the Year award is given to an active participant of the organization who has distinguished themselves as a current HR administrator by making a positive and productive impact to their school district; by having a significant impact on public education; and by sharing best practices and innovative ideas with colleagues in the human resources field. Congratulations Mr. Ceja on this well-deserved award and recognition. You are a true example of TUHSD Doing iT With PRIDE!
- On Saturday, December 3rd, the Copper Canyon Cheer and Pom Squad helped liven up the atmosphere for the Grand Opening event at a new Dunkin' Donuts on 83rd Avenue and Camelback. Dunkin' Donuts reached out to see if the school's Cheer team could come out for the celebration. In return, the Cheer Team received free coffee, donuts, breakfast sandwiches and a future donation to the program at Copper Canyon. Principal Alfred "Bo" Oxford was able to make the request happen quickly, since the request came over during Thanksgiving Break.
- The Westview Girls Wrestling Team have a Girl's Heavyweight Champion in Kiahna Pope. Kiahna received this recognition in a recent Wrestling Tournament at the beginning of the month. The Westview Girls Wrestling Team finished 6th overall out of 31 teams. Congratulations Kiahna and Westview!
- Last Friday, KTAR surprised teacher Sydni Ward in her classroom at West Point High School. Ms. Ward was presented with a check for \$2,500 for being KTAR's Teacher of the Month for November. KTAR radio personality Larry Gaydos and other KTAR staff made the check presentation and brought in donuts for the class. Ms. Ward's mother also showed up with a bouquet of flowers for her daughter. A few students said some nice words in tribute to Ms. Ward and her dedication to her students. Congratulations Ms. Ward for representing West Point High School and the Tolleson Union High School District with PRIDE!
- The holiday season is upon us and the schools have been busy bringing the Holiday cheer to their communities with theater, dance, and musical performances, as well as events like Tolleson's Decemberfest and La Joya's and West Point's Winterfests and Westview's Glitter event. As you can see, our students have been very busy preparing for these performances and events. It's a great time of the year for our schools to share the holiday spirit with their families and community.
- The Copper Canyon Boys soccer team participated in a 16 team Bulldog Invitational that featured some of the best soccer talent in the state, including playoff teams from last year Liberty, Estrella Foothills, Deer Valley, Paradise Valley, Horizon, and state runner-up Sunrise Mountain.

In the Invitational, Copper Canyon defeated Liberty, Desert Mountain, Estrella Foothills, and Centennial before an eventual loss in the championship game against Horizon 4-3 on penalty kicks. Over the course of the tournament, Copper Canyon outscored their opponents 12-3. Way to represent, Aztecs!

- The student media programs of Copper Canyon High School and La Joya Community High School set new school records and were recognized among the best in the state at the Arizona Interscholastic Press Association's high school journalism convention in November.

Copper Canyon's Aztec Media program earned a new record 45 state awards, while La Joya's Lobo Media came away with 46 state awards and an additional trophy for state advisor of the year. Awards were given for work on yearbooks, newspapers and video journalism with both programs featured in all three areas.

La Joya and Copper Canyon collected the most awards of any two district schools in the state. Both are also part of the Career & Technical Education media department in digital communications.

- It was wonderful to be able to celebrate the 38th Annual Mickie Diaz/Charles A. Landis Thanksgiving Day Dinner. Students, staff and elected officials made sure that this annual tradition made a strong comeback after being on hiatus for two years due to COVID. As you can see, the Thanksgiving Day dinner celebration was appreciated by the community. Channel 12 News even came out to report on the event. There were countless hours put into this event with the planning, preparation, execution, and cleanup by volunteers. It was wonderful to have this wonderful event back in for the entire community.
- Those are just some of the highlights of our district since we last met. Thank you.

Governing Board Comments

- As we come to the end of the semester, Mr. Chapman thanked everyone in the district for providing support to our students. He hopes that everyone enjoys their break. He thanked the Tolleson Service Committee for hosting the annual Thanksgiving Day Dinner, that serves with hundreds and hundreds of meals to community members.

Mr. Chapman discussed the importance of CTE programs and appreciates all of the support that TUHSD provides for these programs. He appreciates that CTE resources are used wisely. Have a safe holiday!

- Mr. Del Palacio wished everyone a happy holiday. He shared that HOSA students from SLHS attended the Capital to get a first-hand experience at the legislature.
- Vice President Dr. Luna-Najera wished everyone a wonderful holiday break, with time to rejuvenate, reset and renew with your families. Congratulations to our December Graduates and all of the support they received to get here. Happy New Year!
- President Villalon thanked everyone for all they do to give our children a quality and successful educational experience. Happy holidays and happy new year to all!

President Villalon thanked Superintendent Gutierrez for your leadership and all she does for our students, staff, and community. He also thanked Mrs. Jameson, Executive Assistant to the Governing Board and Superintendent, for her support.

6. Public Participation

There were no requests for public participation.

7. **APPROVAL OF THE CONSENT AGENDA**

Mr. Del Palacio moved to approve the Consent Agenda; seconded by Mr. Chapman. In a roll call vote, the motion carried 5-0.

CONSENT AGENDA * ITEMS

***1. Human Resources**

A. Personnel Items

The Governing Board approved the following personnel items.

CERTIFIED STAFF

Employment of Personnel

| | | |
|-----------------|----|---------------|
| Stringer, Kenny | DO | Guest Teacher |
| Thomas, Tehran | DO | Guest Teacher |
| Walker, Kenneth | DO | Guest Teacher |

Position Change

| | | |
|----------------|------|--|
| Reagan, Trevon | SLHS | Moving from long term Substitute to Math Teacher at Sierra Linda High School |
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Resignations

| | | |
|--------------------|------|--------------------|
| Tostenson, Allison | CCHS | Art Teacher |
| Espitia, Guadalupe | CCHS | Special ED Teacher |

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|--------------|------|-----------------|
| Stout, Slate | SLHS | English Teacher |
|--------------|------|-----------------|

Winter Coaches

| | | |
|---------------------|------|-----------------------------------|
| Baca, Chelsey | CCHS | Varsity Assistant Girls Soccer |
| Buttler, Brian | CCHS | Head Boys Soccer |
| Decker, Tamrae | CCHS | Head Pom Spiritline |
| Fisk, Brian | CCHS | JV Boys Basketball |
| Gretkierewicz, Paul | CCHS | Head Boys Basketball |
| Huynh, Thai | CCHS | JV Assistant Girls Soccer |
| Junk, Emily | CCHS | JV Girls Soccer |
| Lance, Sean | CCHS | Head Girls Wrestling |
| Okenwa, Michael | CCHS | Freshman Girls Basketball |
| Slade, Lauren | CCHS | JV Cheer Spiritline |
| Stuart, Seth | CCHS | JV Boys Soccer |
| White, Charisse | CCHS | Varsity Assistant Girls Wrestling |

| | | |
|--------------------|------|-------------------------------|
| Hancock, Anastasia | SLHS | JV Assistant Girls Basketball |
|--------------------|------|-------------------------------|

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|----------------------|------|-----------------------|
| Fracker, Adam | TUHS | JV Girls Soccer |
| Frigaard, Richard | TUHS | Head Girls Basketball |
| Harris, Julia | TUHS | JV Cheer Spiritline |
| Quezada, Ramiro A I | TUHS | Head Girls Wrestling |
| Laubscher, Katherine | TUHS | Head Pom Spiritline |
| Newcomb, Nicolette | TUHS | Head Girls Soccer |
| Salcido, Isaac | TUHS | Head Boys Wrestling |
| Southern, Raeann | TUHS | Head Cheer Spiritline |

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|---------------|-----|------------------------|
| Irish, Robert | WHS | Weightroom Coordinator |
| Soto, Steve | WHS | JV Boys Soccer |

Spring Coaches

| | | |
|--------------------|------|------------------------------|
| Torres, Joe | SLHS | Head Baseball Coach |
| Fleming, Jason | TUHS | Varsity Boys Track |
| Hancock, Anastasia | TUHS | Varsity Assistant Boys Track |

CLASSIFIED STAFF

Employment of Personnel

| | | |
|---------------------------|-------|---|
| Soberanis, Rilma | CCHS | Custodian I |
| Escobar, Irene | DO | Substitute Bus Driver |
| Mada, Naomi | DO | EAP Student Support Analyst |
| McLaughlin, Elizabeth | DO | Cafeteria Manager Floater |
| Murillo Ahumada, Ana | DO | Substitute Bus Monitor |
| Valenzuela, Gilberto | DO | Substitute Bus Monitor |
| Medrano, Giselle | LJCHS | Clerical Support II – Records Clerk |
| Lucero, Rocio | SLHS | Cafeteria Cashier |
| Preciado, Taylor | SLHS | Instructional Assistant I – SAS – Title I |
| Ramirez, Maria | SLHS | Custodian I |
| Aviles, Yaminah | WHS | Instructional Assistant I – SAS – Title I |
| Mireles Baltazar, Beatris | WHS | Cafeteria Cashier |
| Vazquez Ruiz, Diana | WHS | Cafeteria Cashier |
| Satterlee, Rebecca | WPHS | Clerical Support II – SPED Records Clerk |

Position Changes

| | | |
|-------------------------|------|---|
| Solorio, Christina | TUHS | From Instructional Assistant I – SPED to Instructional Assistant II |
| Morris-Scott, Dai-Janae | WPHS | From Security Guard to Instructional Assistant II - SPED |

Resignations

| | | |
|--------------------|------|----------------------------|
| Torres, Briana | CCHS | Instructional Assistant II |
| Mayorquin, Brandon | DO | Bus Driver |

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|-----------------|-------|----------------|
| Carbajal, Laria | LCJHS | Security Guard |
|-----------------|-------|----------------|

Termination

| | | |
|-----------------|-------|-------------|
| Sesmas, Juanita | LJCHS | Custodian I |
|-----------------|-------|-------------|

VOLUNTEERS

Fall Coach

| | | |
|-----------------|-------|----------------------------|
| Wright, Douglas | LJCHS | Varsity Assistant Football |
|-----------------|-------|----------------------------|

Winter Coaches

| | | |
|-----------------------|------|------------------------------------|
| Chavez, Leon | CCHS | JV Girls Basketball |
| Eckert, Adrianna | CCHS | Head Cheer Spiritline |
| Felix, Kendrick Sr. | CCHS | JV Assistant Girls Basketball |
| Harrison, Robert | CCHS | JV Assistant Boys Basketball |
| Molina, Karen | CCHS | Varsity Assistant Girls Basketball |
| | | |
| Gomez Perez, Gilberto | TUHS | Varsity Assistant Boys Soccer |
| | | |
| Deleon, Julio | SLHS | Freshman Boys Soccer |
| Terry, Darius | SLHS | JV Boys Basketball |
| Vazquez, Luis Jose | SLHS | Freshman Boys Soccer |
| | | |
| Gonzalez, Catarino | WHS | Varsity Assistant Soccer |
| Knudsen, David | WHS | Varsity Assistant Wrestling Coach |

***2. Business Services**

A. Vouchers

Prior to ratification at the Governing Board meeting, Governing Board President, or his designee, reviews and signs vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services. The Governing Board approved:

| | | |
|-------------------|------------------|-------------|
| Payroll Vouchers: | \$ 9,202,059.54 | (1008-1010) |
| Expense Vouchers: | \$ 14,380,180.84 | (7050-7064) |

B. Gifts and Donations

The Governing Board approved acceptance of donations from Target, First American Title Insurance Company, La Joya Boys Basketball Booster Club, Ohiopyle Prints, The Cotton Gallery Thunderbirds Foundation, Pulte Group, City of Avondale, Raising Canes, Lennar Title, Arizona Exposition & State Fair, Donors Choose, CHASSE Building Team, Buddy's All Stars and Kellen Homes, totaling \$14,160.49.

C. Award of Contract IFB #23-01-27 Beverage Services

The Governing Board approved to award IFB 23-01-27 for Beverage Services to Swire Coca-Cola and PEPSICO.

***3. Superintendent's Office**

A. Second/Final Reading - Policy Advisories No. 737-738 proposed by the Arizona School Boards Association

The Governing Board approved the second/final reading of Policy Advisories No. 737-738 proposed by the Arizona School Boards Association (ASBA).

B. Travel Requests

The Governing Board approved travel requests from CCHS, TUHS, WHS, and District Office.

| LOCATION | WHO | WHAT/WHEN/WHERE |
|-----------------------------|--|--|
| CCHS, District Office | CCHS: One (1) JAG student District Office: Christina Boston, Director of ELD, as Chaperone | JAG National Student Leadership Academy November 29-December 4, 2022 Washington, D.C. |
| TUHS | Isaac Salcido, Head Coach/Teacher; Ramiro Quezada, Head Coach/Teacher; David Lopez, Assistant Coach; and approximately 27 students | Flowing Wells Invitational Wrestling Tournament January 13-14, 2023 Tucson, Arizona |
| TUHS, WHS | TUHS: Rosie Peacock, STUGO/Reading Teacher; Mark Medrano, Wellness Teacher; and approximately 12 students WHS: Lisa Kallmes, STUGO Advisor; Chris Kallmes, Male Chaperone and white bus driver/helper; and approximately 12 students | Arizona Association of Student Council's State Convention January 26-28, 2023 Mohave High School Bullhead City, Arizona |
| WHS | Troy Comforth, Department Chair | ACOVA Midwinter Leadership Conference February 2-3, 2023 Prescott Conference Center Prescott, Arizona |
| District Office | April Beck, CTE Director; Efrain Filerio, CTE Coordinator | ACTEAZ and ACOVA Leadership Midwinter Conference February 3-4, 2023 Prescott Conference Center Prescott, Arizona |
| WHS | Jazmyne Maldonado, Head Pom Coach/Teacher; Stephanie Rivera, JV Spiritline Coach/ Instructional Aid; Cassandra Gunn, Head Cheer Coach/Teacher; Ashleigh Nava, Cheer Coach; and approximately 16 student athletes | United Spirit Association Nationals Competition February 23-27, 2023 Anaheim Convention Center/ Disneyland Park Anaheim, California |
| WHS | Natalie LeVan, Teacher; Lynne Holiday, Teacher; and approximately 42 Choir and Theater students | Choir and Theater Tour at CAL State University March 10-12, 2023 Anaheim, California |

C. Minutes – November 15, 2022 Governing Board Regular Meeting and November 29, 2022 Governing Board Work Study Session

The Governing Board approved the November 15, 2022 Governing Board Regular Meeting and November 29, 2022 Governing Board Work Study Session minutes.

INFORMATION/DISCUSSION ITEMS

9. **Update to Regulation JLCD -R (Medicines/Administering Medicines to Students)**
Mr. Derek Fahleson, Chief Operating Officer, provided an update on revisions to Regulation JLCD - R (Medicines/Administering Medicines to Students).
10. **First Reading - Policy Revisions to IKFB (Graduation Exercises)**
Governing Board Member Steven Chapman seeks Governing Board review of the first reading of policy revisions to IKFB (Graduation Exercises). After Governing Board review, discussion and input, the policy may be on the next regular meeting Consent Agenda for second reading/final approval.
11. **CALL FOR PUBLIC HEARING**
The Governing Board has established this date and time for a public hearing on Revision #1 to the Fiscal Year 2022-2023 Budget.
12. **Recessing of Regular Meeting for Public Hearing**
Mr. Del Palacio moved to approve moving into a Public Hearing; seconded by Dr. Luna-Najera. In a roll call vote, the motion carried 5-0.

The Regular Meeting recessed at 7:43 p.m.
13. **PUBLIC HEARING**
The Governing Board has established this date and time for a public hearing on Revision #1 to the Fiscal Year 2022-2023 Budget. Mr. Jeremy Calles, Chief Financial Officer, presented information on the revisions to the 2022-2023 budget.
14. **Adjournment of Public Hearing**
Mr. Del Palacio moved to approve adjourning the Public Hearing; seconded by Dr. Luna-Najera. In a roll call vote, the motion carried 5-0.

The Public Hearing adjourned at 7:47 p.m.
15. **RECONVENING OF REGULAR MEETING – GENERAL FUNCTIONS**
The Regular Meeting reconvened at 7:47 p.m.

ACTION/DISCUSSION ITEM

16. **Approval of First Revision to the FY 2022-2023 Budget**
Administration seeks Governing Board approval of Revision #1 to the Fiscal Year 2022-2023 Budget.

Mr. Chapman moved that the Governing Board approve Revision #1 to the Fiscal Year 2022-2023 Budget; seconded by Dr. Luna-Najera. In a roll call vote, the motion carried 5-0.

AGENDA ITEMS FOR FUTURE MEETING(S)

- January 17, 2023 – Work Study Session at 6:00 p.m.
- January 31, 2023 – Regular Meeting at 6:00 p.m.
- February 21, 2023 – Regular Meeting at 6:00 p.m.
- March 7, 2023 – Regular Meeting at 6:00 p.m.

Vice President Dr. Luna-Najera requested to have information regarding the first semester substitute coverage to be shared with the Governing Board by the Superintendent.

ADJOURNMENT OF REGULAR MEETING

Mr. Del Palacio moved that the Governing Board approve adjourning the Regular Meeting; seconded by Dr. Luna-Najera. In a roll call vote, the motion carried 5-0. President Villalon called the Regular Meeting of the Tolleson Union High School District Governing Board adjourned at 7:49 p.m.



Freddie Villalon, Governing Board President