



TOLLESON UNION HIGH SCHOOL DISTRICT NO. 214

GOVERNING BOARD MINUTES REGULAR MEETING with EXECUTIVE SESSION TUESDAY, APRIL 11, 2023

1. Call to Order and Roll Call

The Tolleson Union High School District No. 214 Governing Board regular meeting was called to order at 6:00 p.m. by Governing Board President, Dr. Elda Luna-Najera, with the following members in attendance: Mr. Steven Chapman, Mr. Devin Del Palacio, and Mr. Freddie Villalon, Members. Dr. Kino Flores, Vice President, was absent.

2. Pledge of Allegiance

President Luna-Najera led the pledge of allegiance.

3. Approval of the Regular Agenda

Mr. Chapman moved to approve the Regular Agenda; seconded by Dr. Luna-Najera. In a roll call vote, the motion carried 4-0.

4. Celebration

A. Alternative Education Programs

Superintendent Gutierrez celebrated Alternative Education Programs, Continuing Education Academy (CEA) and Lighthouse Academy (LHA). Mr. Travis Johnson, Principal, introduced a presentation highlighting academic achievement at the Alternative Education Programs CEA and LHA and recognized staff and students of the year.

Female Student of the Year:	Susana Morales Castaneda 12 th Grade
Male Student of the Year:	Jose Palacios 12 th Grade
Classified Employee of the Year:	Angela Torres Behavior Specialist CEA
Certified Employee of the Year:	Elisa Aros Alternative Education Teacher LHA

5. SUMMARY OF CURRENT EVENTS

Superintendent Gutierrez Comments

- Westview FCCLA has a total of nine students going to Nationals. Westview had seven Gold First Place students and 20 second place Silver students. Students earned awards in such categories as Interpersonal Communication; Fashion Design; and Entrepreneurship.
- Congratulations to Copper Canyon's FBLA Media chapter for earning a Gold Chapter Award from the Arizona Future Business Leaders of America organization at the CTSO's State Conference in Tucson on April 4. Aztec Media was the only TUHSD Chapter, and one of only 10 high schools statewide, to achieve gold-level status for the 2022-23 school year. Copper Canyon FBLA Media was a bronze chapter last year at their first state conference as an FBLA chapter. The student officers made it a goal this year to go for the gold at the start of the year. Great job!
- We are proud to announce that TUHSD has a total of 350 students that were accepted to West-MEC for the 2023-24 school year. Copper Canyon has 68; La Joya has 60; Sierra Linda has 35; Tolleson Union has 45; University High School has 28; West Point has 70; and Lighthouse Academy has 1. Congratulations to all of these students.
- Ms. Katherine Phillips, who teaches English at Copper Canyon High School, got quite a surprise from Sun-Tec Concrete last Thursday. She was nominated by a student at Copper to receive school supplies for her classroom. Sun-Tec provided approximately \$2,000 in class supplies. Needless to say, Ms. Phillips was very appreciative of the donation to her class and the recognition is well-deserved.
- There are a lot of concerts, performances and events coming up. West Point High School has a production of "In the Heights" starting tomorrow and runs through Friday at 6:00 p.m. in the Performing Arts Center. The production includes music and lyrics by Lin-Manuel Miranda of "Hamilton" fame.
- Those are just some of the highlights of our district since we last met. Thank you.

Governing Board Comments

- Mr. Chapman attended the NSBA conference last week. He appreciated the opportunity to attend this national event with other school board members from across the country. He thanked staff members for getting our students prepared for graduation next month.
- Mr. Villalon everyone for being here tonight. It is great to see so many families and staff members in attendance. He also attended the NSBA conference last week and shared a quote regarding communication: "Great communication makes a great organization."
- President Dr. Luna-Najera recessed the meeting for a 5-minute break.

6. Public Participation

There were two requests for public participation:

1. Camila Grajeda, UHS/TUHS Student
 - Shared her positive experiences with the FLEX Program.
2. Ismael Ugarte, CCHS Student
 - Shared his thoughts on GoFan ticket sales and expressed a need for in-person cash sales at school events.

7. APPROVAL OF THE CONSENT AGENDA

Mr. Del Palacio moved to approve the Consent Agenda after removing two names from the Personnel list (Certified Employment of Personnel Staff for School Year 2023-2024: (1) Rebecca law, WHS Math Teacher; and (2) Tanmeet Mehta, WPHS Science Teacher); seconded by Mr. Chapman. In a roll call vote, the motion carried 4-0.

CONSENT AGENDA * ITEMS

*1. Human Resources

A. Personnel Items

The Governing Board approved the following personnel items.

ADMINISTRATIVE STAFF

Position Change

Becerra, Maria	DO	Moving from Special Education Teacher to Instructional Leadership Coordinator
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CERTIFIED STAFF

Employment of Personnel

Payton, Chaz	DO	Guest Teacher
Thach, Amarone	DO	Guest Teacher

Resignations

Melendo, Nina	CCHS	Math Teacher
Smith, Lindsay	SLHS	Science Teacher
VanBibber, Brandon	UHS	Science Teacher

Employment of Personnel Staff for School Year 2023-2024

Garcia, Rianna	CCHS	Art Teacher
Gomez, Alexis	CCHS	Music Teacher
Lopes, Chad	CCHS	Social Studies Teacher
Lancaster, Colt	CCHS	Science Teacher
Davidson, Kourtney	LJCHS	Special Ed Teacher

Flores Ortega, Jose Carlos	TUHS	Guidance Counselor
Medrano, Anthony	TUHS	Social Studies Teacher
Odom, Joshua	TUHS	Art Teacher
Dennis, Patricia	WPHS	Science Teacher
Jenkins, Sidney Tyler	WPHS	Physical Education Teacher
Lueraharris, Elicia	WPHS	Math Teacher
McAley, Elizabeth	WPHS	Special Ed Teacher
Rivas, Gabrielle	WPHS	English Teacher

CLASSIFIED STAFF

Employment of Personnel

Pennant, Cheryl	CCHS	Administrative Assistant IV- Athletics
Edwards, Darryl	DO	Substitute Bus Driver
Fernandez, Cecilia	DO	Substitute Bus Driver
Munoz, Victor	DO	Groundskeeper
Rojas, Jacqueline	DO	Substitute Bus Driver
Jackson, Kennedy	SLHS	Instructional Assistant I – Math – Title I
Tholl, Sarah	TUHS	Instructional Assistant II – SPED
Ortega, Maria	WHS	Cafeteria Cashier
Santana Waldo, Orlanda	WHS	Cafeteria Cashier
Tobar, Zulma	WPHS	Cafeteria Cashier

Position Changes

Ginger, Patrick	DO	From Bus Driver to Bus Driver/Trainer
Montanez, Benjamin	WPHS	From Security Guard to Lead Security Guard

Resignations

Calzada, Vanessa	CCHS	Clerical Support II – Attendance Clerk
Darby, Karen	DO	Administrative Assistant V - Technology
Escobar, Irene	DO	Substitute Bus Driver
Garcia, Julian	TUHS	Student Cafeteria Worker
Ringe, Chalayne	TUHS	Security Guard
Carter, Chyna	WHS	Instructional Assistant I – Math – Title I

VOLUNTEERS

Coaches

Sovinski, Kaitlin	SLHS	Boys Varsity Track Assistant
Vasquez Serrato, Ivan	LJCHS	Boys Varsity Track Assistant
Trotter, D'Seanda	WVHS	Weight Room Coordinator

Volunteers

Aguirre, Joshua	LJCHS	Spring Football Volunteer
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***2. Business Services**

A. Vouchers

Prior to ratification at the Governing Board meeting, Governing Board President, or his designee, reviews and signs vouchers. Vouchers represent orders for payment of material, equipment, salaries, and services. The Governing Board approved:

Payroll Vouchers:	\$ 4,586,476.49	(1024)
Expense Vouchers:	\$ 2,944,925.12	(7142-7154)

B. Gifts and Donations

The Governing Board approved acceptance of donations from First American Title Insurance Company, Lennar Title, Target, Westview High School Girls Tennis Serve-A-Thon, and Tolleson Union High School Dance Company, totaling \$4,893.00.

C. Annual Existing Contract Renewals for the 2023-2024 School Year

The Governing Board approved the annual existing contract renewals for the attached vendors that have met the requirement of their contracts for the 2023-2024 school year.

D. Existing Cooperative Agreements/Contracts for the 2023-2024 School Year

The Governing Board approved to utilize the list attached to the Agenda item of existing cooperative agreements/contracts for purchases in 2023-24 school year.

E. Sole Source Vendors for the 2023-2024 School Year

The Governing Board approved vendors listed on Agenda Item as sole source providers for services or materials for the 2023-2024 school year.

F. Delegation of Authority for Disposition of Surplus Materials for the 2023-2024 School Year

The Governing Board approved the Delegation of Authority for Disposition of Surplus Materials for 2023-2024 to the Assistant Director of Business Services as an approver and signee.

***3. Superintendent's Office**

A. Travel Requests

The Governing Board approved travel requests from CCHS, TUHS, LJCHS, SLHS, and District Office.

LOCATION	WHO	WHAT/WHEN/WHERE
District Office	Jeremy Calles, Chief Financial Officer and Interim Superintendent Designee	NSBA 2023 Annual Conference March 31 – April 3, 2023 Hyatt Regency Orlando Orlando, Florida
CCHS	Katelyn Fisher, Teacher; Frederick Miller, Teacher; and up to 6 students	Pine Summit leadership Camp June 12-16, 2023 Prescott, Arizona
TUHS	Ricardo Avalos, Medical Assisting Advisor; and approximately 5 students (3/TUHS and 2/CCHS)	HOSA International Leadership Conference June 20-25, 2023 Dallas Convention Center, Dallas, Texas
LJCHS, SLHS	<u>LJCHS</u> : Callie Pastor, Ed Rising/Ed Professions Advisor; and approximately 2 students <u>SLHS</u> : Karen Furkert, Ed Rising/Ed Professions Advisor; and approximately 4 students	Educators Rising National Conference 2023 June 28-July 3, 2023 Renaissance Orlando at SeaWorld Orlando, Florida
District Office	Dr. Rosalva Lagunas, Director of Grants & Federal Programs; Jennifer Zorger, Grant Writer	Nita M. Lowry 21 st Century Community Learning Center Symposium July 18-21, 2023 Marriott New Orleans New Orleans, Louisiana

B. Minutes – March 28, 2023 Governing Board Regular Meeting with Executive Session and March 30, 2023 Special Telephonic Meeting

The Governing Board approved the March 28, 2023 Governing Board Regular Meeting with Executive Session and March 30, 2023 Special Telephonic Meeting minutes.

INFORMATION/DISCUSSION ITEMS

9. GoFan Update

Board Member Stephen Chapman requested information regarding GoFan. Mr. Derek Fahleson, Chief Operating Officer, provided an update on GoFan and answered questions.

10. Update on possible Grant Agreement with American InterContinental University

Mr. Juan Ceja, Assistant Superintendent of Human Resources, provided an update regarding the possible Grant Agreement with American InterContinental University (AIU) and TUHSD. Mr. Walid Kaakoush, Vice President of Educational Alliance and Internal Response Center, AIU, joined Mr. Ceja and was available to answer questions.

ACTION/DISCUSSION ITEM

11. Reclassification of the Executive Assistant to the Superintendent and Governing Board Position

Administration seeks Governing Board approval to reclassify the Executive Assistant to the Superintendent and Governing Board position from Tier II to Tier III on the 2023-2024 Initial Placement Salary Schedule for Administrative/Support Exempt Personnel. Mr. Juan Ceja, Assistant Superintendent of Human Resources, provided background information regarding classification of this position and was available to answer questions.

Mr. Villalon moved that the Governing Board approve the reclassification of the Executive Assistant to the Superintendent and Governing Board position from Tier II to Tier III on the 2023-2024 Initial Placement Salary Schedule for Administrative/Support Exempt Personnel; seconded by Mr. Chapman. In a roll call vote, the motion carried 4-0.

CALL FOR EXECUTIVE SESSION

12. It is recommended that the Governing Board establish an Executive Session regarding the following topics:

a. Pursuant to A.R.S. §38-431.03.A.1

(Superintendent Performance Evaluation for Nora Gutierrez)

Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee, or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee, or employee to determine whether the discussion or consideration should occur at a public meeting.

b. Pursuant to A.R.S. §38-431.03.A.1

(Interim Superintendent Transition Plan)

Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee, or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee, or employee to determine whether the discussion or consideration should occur at a public meeting.

Mr. Chapman moved that the Governing Board approve a motion to move into Executive Session; seconded by Mr. Del Palacio. In a roll call vote, the motion carried 4-0.

13. RECESSING OF REGULAR MEETING FOR EXECUTIVE SESSION

The Regular Meeting recessed to move into Executive Session at 7:48 p.m.

14. EXECUTIVE SESSION

A. Call to Order and Roll Call of Governing Board Members

The Executive Session was called to order by President Dr. Luna-Najera at 8:02 p.m. with the following members present: Mr. Steven Chapman, Mr. Devin Del Palacio, and Mr. Freddie Villalon, Members. Dr. Kino Flores, Vice President, was absent.

Also in attendance were Mrs. Nora Gutierrez, Superintendent; Mr. Jeremy Calles, Chief Financial Officer, for Agenda Item C-b; and Mrs. Judith Jameson, Governing Board Executive Assistant/Recording Secretary.

B. Reading of Confidentiality Statements

President Luna-Najera read the Confidentiality Statement.

C. Topics for Discussion or Consideration:

a. Pursuant to A.R.S. §38-431.03.A.1

(Superintendent Performance Evaluation for Nora Gutierrez)

Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee, or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee, or employee to determine whether the discussion or consideration should occur at a public meeting.

b. Pursuant to A.R.S. §38-431.03.A.1

(Interim Superintendent Transition Plan)

Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee, or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee, or employee to determine whether the discussion or consideration should occur at a public meeting.

D. Adjournment of Executive Session

Mr. Del Palacio moved to adjourn the Executive Session; seconded by Mr. Chapman. In a roll call vote, the motion carried 4-0.

The Executive Session adjourned at 8:41p.m.

15. RECONVENING OF REGULAR MEETING

The Regular Meeting reconvened at 8:41 p.m.

ACTION/DISCUSSION ITEM

16. Superintendent's Performance-Based Pay

Administration seeks Governing Board approval of the Superintendent's performance-based pay for the period of July 1, 2022 through June 30, 2023. Pursuant to the Superintendent's Employment Agreement, Nora Gutierrez is entitled to performance-based pay. The Superintendent shall have earned her performance-based pay if a majority of the Board members present and conducting the performance assessment agree that the Superintendent has earned an overall rating of exceptional or proficient in the four performance categories of Student Academic Achievement, Educational Leadership, District Management, and Board and Community Relations

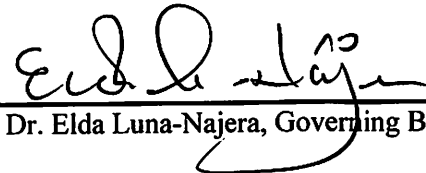
Mr. Chapman moved that the Governing Board approve payment of 100% of the Superintendent's performance-based pay with an overall rating of exceptional in the categories of Student Academic Achievement, Educational Leadership, District Management, and Board and Community Relations for the period of July 1, 2022 through June 30, 2023; seconded by Mr. Villalon. In a roll call vote, the motion carried 4-0.

AGENDA ITEMS FOR FUTURE MEETING(S)

- Mr. Chapman requested to have an Executive Session at the June 13th meeting to review the TUHSD School Safety Plan.
- A GoFan follow-up was requested at a Work Study Session in May or June.
- April 25, 2023 – Work Study Session at 6:00 p.m.
- May 9, 2023 – Regular Meeting at 6:00 p.m.
- May 30, 2023 – Regular Meeting **at 3:00 p.m.**
- June 13, 2023 – Regular Meeting with Work Study Session (if needed) **at 3:00 p.m.**
- June 27, 2023 – Regular Meeting **at 3:00 p.m.**

17. ADJOURNMENT OF REGULAR MEETING

Mr. Chapman moved that the Governing Board approve adjourning the Regular Meeting; seconded by Mr. Villalon. In a roll call vote, the motion carried 4-0. President Luna-Najera called the Regular Meeting of the Tolleson Union High School District Governing Board adjourned at 8:45 p.m.


Dr. Elda Luna-Najera, Governing Board President