## Services under the EAP include:

# **Counseling Services**

- **⊘** Referral to an EAP Network provider

- **⊘** No claims filed under your health plan

# **Legal Services**

- ❷ No-cost initial consultation up to 30 minutes
- **⊘** Simple wills
- Simple document review
- Simple resolution letters and/or phone calls on your behalf
- **②** Up to 25% discount from hourly rate

# Financial Counseling/Planning

- **⊘** Credit repair
- **⊘** Identity theft planning/solutions
- **⊘** Sample legal documents

## Work/Life and Wellness Resources\*

- **⊘** Adoption assistance
- **⊘** Education/college resources
- **⊘** Pet care
- ❷ Nutrition/weight loss
- ❷ Prenatal & pregnancy
- **⊘** Exercise/fitness
- **⊘** Smoking cessation
- **⊘** Library on health topics

For questions regarding any of the services available under the EAP, please call and speak with one of our Care Coordinators.

P.O. BOX 421879 Houston, Texas 77242-1879



Your
Employee
Assistance
Program





<sup>\*</sup>Online at www.4eap.com

#### Free and Confidential EAP

Provided by your employer, the Employee Assistance Program (EAP) is a **free** and **confidential** benefit designed to help you and your family members successfully manage major life stressors and events by identifying options and making informed choices.

Issues commonly addressed through your EAP benefit include:

- Family conflict: divorce, custody, blended family, domestic violence issues
- Grief: accidents, illness, victim of crime, loss of a loved one
- Changes at home, work or school: relocation, job stress, interpersonal problems, empty nest, aging parents
- Personal growth: interpersonal skills (relationships and communication) for work or family
- Dependence or co-dependence issues: alcohol, drugs, gambling

### **Counseling Services**

Interface Behavioral Health provides free and confidential counseling with experienced, licensed therapists. You can easily access a comprehensive network of providers with expertise in:

- Stress management
- Grief/loss
- Depression/anxiety
- · Work/life balance
- Marriage & family
- Substance use
- Career development
- Relationships and communication
- Anger management
- Child/adolescent issues

The professionals who will assist you are not part of your organization. They are licensed therapists who understand the "everyday problems" that face individuals and families. They can provide support and guidance to individuals faced with life's unexpected challenges.



For more information, visit the participant website **www.4eap.com**. Contact us at **info@ieap.com** to obtain your username and password.

### **Legal Services**

Participants can access professional legal services through the EAP. Services under this benefit include a free 30-minute consultation with an attorney, document review, simple resolution letters and/or phone calls on your behalf, a free simple will and up to a 25% discount off an attorney's normal rate for additional services.

### **Financial Services**

Financial services with the EAP include a free initial consultation with a licensed Financial Planner as well as discounted fees for ongoing consultation. Financial counseling, debt consolidation, retirement planning, identity theft planning/solutions and other referral services are also provided (excludes monetary assistance).

#### Online Work/Life and Wellness Resources

Employees and family members are able to access unlimited self-help tools on work/life and wellness resources online. Access to resources for childcare, elder care, pet care, school/college, personal health profiles, wellness lessons and webinars on topics such as stress management, weight loss, smoking cessation, eating healthy and much more are available at www.4eap.com.

# **Digital Coaching**



Access to a confidential digital program designed to help you improve your mood, gain confidence and energy and control stress.

Your EAP is a source of assistance provided at **NO COST** offering **CONFIDENTIAL** support to you and your eligible dependents.

713-781-3364 • 800-324-4327 | **Se Habla Español** 800-324-2490

# **Frequently Asked Questions**

## How do I access my EAP benefit?

Call toll-free **800-324-4327** or log-on to **www.4eap.com** to submit a service request. Our experienced Care Coordinators will guide you through the process and help connect you with the services that will best fit your needs.

### Who can use the EAP?

EAP services are available to you, the employee, your spouse and dependents under the age of 26.

#### Is the EAP confidential?

Yes. The EAP is completely confidential. Interface Behavioral Health will not share any information concerning your use of the EAP with anyone in your organization, other family members or any other persons or organizations without your written permission or as required by law.

## Is there a charge for using the EAP?

No. This is a prepaid benefit contracted by your employer. There is no cost to you or your eligible family members for EAP services. If you and your counselor determine additional help is needed beyond the scope of the EAP, we will work to minimize any cost to you.

## What is not paid as an EAP benefit?

Some situations may require specialized services that will not be covered under the free EAP benefit. Psychiatrists (MD's), psychological testing, chronic or long-term treatment, court-ordered assessment or treatment and other specialized types of treatment may be beyond the scope of the EAP. If you are unsure, please ask a Care Coordinator. They will help you identify resources that are available through your free EAP benefit or community resources.